



POSITION DESCRIPTION  
CERTIFIED HOME HEALTH AGENCY  
**COMMUNITY HEALTH NURSE-BSN**  
**Full-time**

Little Sisters of the Assumption Family Health Service, founded in 1958, is a nonprofit community-based organization that works in East Harlem to address the physical, emotional, educational, and spiritual dimensions of family health.

Our Nursing Program is a Certified Home Health Agency (CHHA). We provide full-scope nursing care to first-time mothers, high-risk maternity patients, infants, pediatric patients, and the elderly. Our visiting nurses practice holistic, patient-centered care in the home setting and are patient advocates. Our partners at local hospitals and clinics rely on LSA's nurses to deliver patient care with skill, compassion, and warmth.

**Reports to:** CHHA Nursing Supervisor and/or CHHA Director of Patient Services

**Qualifications:** Current license to practice as a Registered Professional Nurse in New York State; Baccalaureate degree in Nursing from an approved program; **will consider recent graduate with interest in community health**; Spanish conversational skills desired

**Special Skills:**

1. Strong written, oral and interpersonal abilities
2. Ability to work independently, with initiative, as a part of CHHA team
3. Flexibility, adaptability and reliability; accepts direction
4. Superior organizational skills

**Major Responsibilities:**

1. Coordinate and provide skilled nursing care to patients in alignment with the agency's mission.
2. Apply current nursing theory, regulatory standards, organizational policies and procedures, and the physician's plan of treatment into provision of care.

**Responsibilities include but are not limited to the following items:**

**Skilled Nursing Service**

1. Assesses health needs of individuals and families using the nursing process (assessment, intervention, evaluation)
2. Provides direct skilled nursing care consistent with doctor's orders and the nursing process.
3. Coordinates services of the physical therapist, social worker, home health aide and the physician.

4. Establishes and adheres to the Home Health Plan of Care;
5. Demonstrates competency in carrying out Plan of Care using acceptable standards of nursing practice.
6. Reports adverse findings promptly to the physician and nursing supervisor.
7. Evaluates patient's progress in meeting established goals and makes recommendations for adjustment to reflect clinical status and patient preferences.
8. Registers visit findings and submits required documentation within agency timeframes.
9. Maintains professional skills and takes learning opportunities by attending workshops, seminars, and in-service programs; participates in research as requested by the Agency.
10. Demonstrates knowledge of patient rights and responsibilities including HIPAA law.
11. Develops plans for discharge and continuity of care with team members and families.

**Other:**

1. Weekend and holiday rotating work assignment and coverage
2. Participates in orienting new staff, students and volunteers.
3. Develops and maintains effective working relationships with patients, families, LSAFHS staff and community agencies.

LSA Family Health Service, Inc. is an equal opportunity employer.

<https://littlesistersfamily.org/>